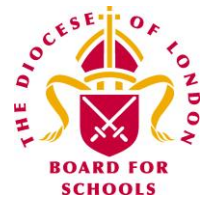




## St Mary & St Pancras C. E. Primary School

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Headteacher **Jules Belton**, Deputy Headteacher: **Lucy Heard**  
Assistant Headteacher: **Lesley Carneiro**

20<sup>th</sup> September 2020

Dear Parent/Guardian,

### Track and Trace

We would like to assure you that the health and safety of our children is our top priority as well as that of our staff and volunteers. In line with this, the NHS Track and Trace system will be implemented in our school and we will be providing details as and when requested to do so by NHS Track and Trace workers.

The Track and Trace system requires the school to share with the NHS, the contact details of any individuals who may have come in contact with a confirmed COVID-19 case. The NHS will then use that information to notify those individuals that they must self-isolate at home to help stop the spread of the virus.

This process not only plays a vital role in giving an early warning if the virus is increasing again, locally, or nationally, it also helps ensure the safety of our pupils, staff, and their families.

As a Public body we will be sharing data as in line with the General Data Protection Regulation (GDPR) as per article 6 (1)(e) 'processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller'.

Where necessary and we need to share health information, i.e. in the event of a confirmed case, we will apply, the GDPR as per Article 9(2)(i) 'processing is necessary for reasons of public interest in the area of public health, such as protecting against serious cross-border threats to health or ensuring high standards of quality and safety of healthcare'.

Cont'd





Therefore, we will not be asking your consent to undertake this process; it is a requirement of the situation and our position as a public body.

We will of course be doing everything in our power to make this process as secure, effective, and efficient as possible to minimise the impact on individuals and to help ensure the safe continuation of your child's education.

Yours sincerely,

Lucy Heard  
Deputy Headteacher

