



St Mary & St Pancras C. E. Primary School

81 Werrington Street, London NW1 1QP
Telephone: 020 7387 6117
Fax: 020 7383 4874
e-mail: admin@stmp.camden.sch.uk
www.stmp.camden.sch.uk

Headteacher **Jules Belton**, Deputy Headteacher: **Lucy Heard**
Assistant Headteacher: **Lesley Carneiro**

Monday 9th December 2019

Dear Parent/Carer

Parent / Teacher Consultation
Monday 16th December and Tuesday 17th December 2019

It is time to find out how your child is progressing in school.
Each appointment is for 10 minutes. If you feel that you need more time, please make an appointment with the class teacher for another day and time that would suit you both.

Kindly fill in the slip below and return to school by **Thursday 12th December 2019**

Yours sincerely

Jules Belton
Headteacher

PARENT/ TEACHER CONSULTATION

Please circle your preferred day	Monday	Tuesday
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Please circle your preferred time	3.45 – 4.45pm	4.45 – 5.45pm	5.45 – 6.30pm
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If you have a child in another class and you would like appointments close together, please write their name(s) and class in the space opposite.	
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Parent / Teacher Consultation
Monday 16th December and Tuesday 17th December 2019

The class teacher will return this part of the form with your appointment time.

To the Parent/Carer of

An appointment has been made for you on at

Signed..... Class Teacher

