



St Mary & St Pancras C. E. Primary School

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Headteacher **Jules Belton**, Deputy Headteacher: **Lucy Heard**
Assistant Headteacher: **Lesley Carneiro**

29th October 2019

Dear Parents/Carers,

PTFA Meeting

We will be having our first PTFA meeting to discuss the planning and organisation of the Christmas Fair on **Thursday 31st October**, after school (3:40pm) in the Reception classroom.

We will be discussing the following items on the agenda:

- Stalls
- Food
- Fair prize request letters

I look forward to seeing you there,

Miss Emma Nutbrown & the PTFA

