



St Mary & St Pancras C. E. Primary School

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Headteacher **Jules Belton**, Deputy Headteacher: **Lucy Heard**
Assistant Headteacher: **Lesley Carneiro**

24th January 2020

Dear Parents / Carers,

St Mary and St Pancras Governing Body: Election of Parent Governor

Are you interested in becoming a Parent Governor at St Mary and St Pancras School?

This is your chance to play an important part in the life of your child's school and work with Governors, staff, parents and the local community to the benefit of all of our pupils. There are currently two vacancies that need to be filled.

Who are we looking for?

The Governing Body are keen to receive nominations from parents/carers who have the skills, expertise and experience to bring to this important role. We are seeking those with knowledge of the local community, and it would be a bonus if you also have any skills or experience in the fields of education, legal services, human resources, safeguarding, child welfare, management, accountancy or IT – but no experience in any of these fields is required. Most importantly, we are seeking someone who is willing to commit to the role and make a positive impact on the school community.

It is crucial that parents who agree to be nominated are aware of the time they will need to commit as a Governor and are confident that they can meet this commitment.

We are committed to achieving a Governing Body that broadly reflects the composition of our local community and encourage and support applications from parents/carers from all backgrounds and walks of life. We are an inclusive school and extend this principle to our Governing Body.

What does being a Parent Governor involve?

Parent Governors are elected for a term of 4 years and attend evening monthly meetings; the main responsibilities and expectations are outlined in the Question and Answer sheet attached to this letter.

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What is the process for becoming a Parent Governor?

If you are interested then please read the Question and Answer sheet and complete the Nomination form. You can nominate yourself as a candidate. All nominations should be sent to the returning officer (the Headteacher) via the School Office by **Thursday, 30th January 2020**, in a sealed envelope marked '**Parent Elections**'.

Depending on the number of people who are nominated as candidates, there will then be an election to decide which candidates become Parent Governors.

If you have any questions, then please feel free to contact either of us at any time.

We look forward to hearing from you,



Ms J Belton (Headteacher) and Mr J Poole (Chair of the Governing Body)