



St Mary & St Pancras C. E. Primary School

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Headteacher **Jules Belton**, Deputy Headteacher: **Lucy Heard**
Assistant Headteacher: **Lesley Carneiro**

Tuesday 4th December 2018

Dear Parent/Carer

Parent / Teacher Consultation **Wednesday 12th December and Thursday 13th December 2018**

It is time to find out how your child is progressing in school.
Each appointment is for 10 minutes. If you feel that you need more time, please make an appointment with the class teacher for another day and time that would suit you both.

Kindly fill in the slip below and return to school by **Thursday 6th December 2018.**

Yours sincerely

Jules Belton
Headteacher

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PARENT/ TEACHER CONSULTATION

Please circle your preferred day	Wednesday	Thursday
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Please circle your preferred time	3.45 – 4.45pm	4.45 – 5.45pm	5.45 – 6.30pm
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If you have a child in another class and you would like appointments close together, please write their name(s) and class in the space opposite.	
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Parent / Teacher Consultation
Wednesday 12th December and Thursday 13th December 2018

The class teacher will return this part of the form with your appointment time.

To the Parent/Carer of

An appointment has been made for you on at

Signed..... Class Teacher



INVESTOR IN PEOPLE

