



St Mary & St Pancras C. E. Primary School

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Headteacher **Jules Belton**, Deputy Headteacher: **Lucy Heard**

Assistant Headteacher: **Lesley Carneiro**

Dear Parents / Carers,

8th May 2019

St Mary and St Pancras Governing Body: Election of Parent Governor

Are you interested in becoming a Parent Governor at St Mary and St Pancras School?

This is your chance to play an important part in the life of your child's school and work with Governors, staff, parents and the local community to the benefit of all of our pupils.

Nominations are invited to fill the vacancy of Parent Governor on our Governing Body. Parent Governors are elected for a term of 4 years and attend evening monthly meetings; the main responsibilities and expectations are outlined in the Question and Answer sheet attached to this letter. It is crucial that parents who agree to be nominated are aware of the significant amount of time they will need to commit as a Governor and are confident that they can meet this commitment.

The Governing Body are interested in receiving nominations from parents/carers who have the skills, expertise and experience to bring to this important role. We are seeking those with knowledge of the local community, and also any skills or experience in the fields of education, legal services, human resources, safeguarding, child welfare, senior management, accountancy and IT. Most importantly though, we are seeking someone who is willing to work hard and make a positive impact on the school community.

We are committed to achieving a Governing Body that broadly reflects the composition of our local community and encourage and support applications from parents/carers from all walks of life. We are an inclusive school and extend this principle to our Governing Body.

If you are interested then please read the Question and Answer sheet and complete the Nomination form. All nominations should be sent to the returning officer (headteacher) via the School Office by **Thursday 16th May 2019**, in a sealed envelope marked '**Parent Elections**'. If you have any questions, then please feel free to contact either of us at any time.

We look forward to hearing from you,

Ms J Belton (Headteacher) and Mr J Poole (Chair of the Governing Body)