



## St Mary & St Pancras C. E. Primary School

81 Werrington Street, London NW1 1QP  
Telephone: 020 7387 6117  
Fax: 020 7383 4874

e-mail: [admin@stmp.camden.sch.uk](mailto:admin@stmp.camden.sch.uk)  
[www.stmp.camden.sch.uk](http://www.stmp.camden.sch.uk)



Headteacher **Jules Belton**, Deputy Headteacher: **Lucy Heard**  
Assistant Headteacher: **Lesley Carneiro**

Dear Parents and Carers,

5<sup>th</sup> September 2018

A very warm welcome back to the academic year! I hope you have had a lovely break. It was wonderful to welcome the children back to school, full of excitement for the year ahead.

A few reminders please. ...

**Attendance and Punctuality**- your child needs to be in school every day. If they are absent for any reason, please call the office before 10am and let them know why. Please bear in mind that the school needs to see evidence of medical appointments.

School starts at 8:50am and ends at 3:30pm. Please collect your children promptly. Teachers are available for a brief chat in the playground from 3:30-3:40pm when the school gate is closed. Please respect that they continue to work long after the children have gone home and need a break before attending meetings. Please do not come to school at 8:50am or 3:40pm and expect to have a discussion. Staff will happily arrange a time for you to come in to school if you need to talk. Please contact the school office for an appointment.

**Uniform** - please ensure your child has the correct uniform for school, PE and swimming. As the weather is predicted to be very good for a while, children may wear summer uniform until October half-term.

**Dinner money** - this is payable in advance. Please hand to the school office in a brown envelope with your child's name and class clearly written on the front before any meals are taken (usually on a Monday for the week or in bulk for the term, year etc. For children on packed lunch who choose to have a Friday meal, please ensure payment is received every Friday morning).

Cont'd





**Club letters** – these have been sent home today. Registration is on the 6<sup>th</sup> and 7<sup>th</sup> September – see letter for times. Clubs commence week beginning 10<sup>th</sup> September 2018.

**Breakfast Club** – thanks to the on-going generosity from Creggs, we are able to continue running our Breakfast Club. However, we still need parent volunteers to run the club. If you can offer just one morning a week, it would help. Please let Mrs Daly in the school office know if you can volunteer.

**Curriculum letters** – teachers will soon be sending out curriculum letters with details of the curriculum, music and swimming days and other class information.

The school provides all of the equipment that your child needs – pencil cases are not to be brought to school.

**Book Amnesty** – please can you check at home for any unreturned school reading books and bring them in please. We will be charging £5 to replace books that are borrowed and not returned.

**School Journey 2019** – parents/carers of Year 6 children are reminded to keep up with payments – see Mrs Daly at the School Office.

Lastly, we would like to congratulate Ronak, our School Cook, who won the Camden Caterlink Gold Award for Operational Excellence in July!

Yours sincerely,

Jules Belton  
Headteacher



INVESTOR IN PEOPLE

