



St Mary & St Pancras C. E. Primary School

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Headteacher **Jules Belton**, Deputy Headteacher: **Lucy Heard**
Assistant Headteacher: **Lesley Carneiro**

Monday 11th June 2018

Dear Parents/Carers

Eid

We are aware that there is a possibility that Eid will be on Friday 15th June. If this is the case, **Friday 15th June only** will be recognised as an authorised absence. You will still be required to call the school office in order to report your child's absence.

It is important to note that absences related to Religious Observation of Eid will be authorised for one day only.

Any other absences attached to this will be unauthorised.

Please note that should Eid fall on Saturday 16th June, children will be expected to attend school as normal on Friday 15th and Monday 18th June.

It is important to note that any unauthorised leave could result in a Penalty Notice issued by the Local Authority's Education Welfare Service.

Penalty Notices are issued at a tariff of £60 per parent per child, if paid within 14 days, rising to £120 if paid between days 15-21. If a Notice remains unpaid after 21 days the authority may take the parent to court for the initial offence. That could result in a criminal record.

If you have any questions related to attendance, please refer to our Attendance Policy which can be found on our website, or ask at the school office.

Yours sincerely,

Lucy Heard
Deputy Head/Attendance Lead

